

## **Ray-Cam Co-operative Association**

Ray-Cam Co-operative Centre is a full-fledged Community Centre located in the heart of Downtown Eastside/Strathcona community. We operate programs and services, which effectively advance the opportunity and abilities of children, youth, families and seniors in our community.

Job Posting Title

**Children's Activity Leader**

Application Close

**January 15, 2021**

Employment Type

**Regular Full-Time**

Affiliation

**CUPE Local 15 Bargaining Unit (VMECW)**

Position Start Date

**February 2021**

Salary Information

**PAY Grade 14: \$24.36- \$28.55**

### **Main Purpose & Function**

This position assists in implementing an enriched childcare program located in Vancouver's Downtown Eastside that meets the needs of children three (3) to five (5) years of age. This position also provides opportunities for typical and children who have extra support needs to be integrated in an inclusive setting.

### **Specific Duties & Responsibilities**

Responsibilities include assisting in planning and leading age appropriate programs for pre-school children and ensuring opportunities for children requiring extra support are part of the daily curriculum. Assists in modifying activities that help with child development and social learning. Works with outside professionals; assists in writing individual care plans and reports. Builds and fosters positive and healthy relationships with children, families and staff.

### **Qualifications**

- A valid Early Childhood Education (ECE) Certificate is required.
- A Special Needs Certificate is preferred.
- Some experience with working with special needs children.
- Working in a minimum of two childcare settings preferred.
- A current and valid First Aid certificate is required.
- A current Food Safe certificate is required.

### **Knowledge, Skills, & Abilities**

- Sound knowledge of the fundamentals of community childcare programs
- Knowledge and experience of community resources.
- Previous experience writing precise individual care planning and reports is preferred.
- Ability to plan and lead daycare curriculum/activities for typical and children who require extra support.
- Experience with group dynamics and behaviour management.
- Sound knowledge of community care licensing requirements.

- Demonstrated ability in supporting families in crisis and ability to recommend appropriate referrals.
- Knowledge of community healthcare resources and childcare licensing requirements; philosophy and objectives of a community daycare program.
- Previous experience and documentation around child protection issues is preferred.
- Knowledge of safety practices, policies and regulations applicable to the work performed.
- Ability to liaise with relevant professionals and other groups.
- A class 4 driver's license and second language would be an asset.

Shifts will vary between 7:30 am-6:00 pm, Monday to Friday. A Police Records Check is a requirement of this position. A clearance requires the absence of any charges or convictions related to this position.

**To apply:** email resume and cover letter to [carin.rahmberg@vancouver.ca](mailto:carin.rahmberg@vancouver.ca) subject line to read "Childcare Hiring Committee".

Fax: 604-257-6944